

WIMMERA NETBALL ASSOCIATION

BY-LAWS

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GLOSSARY OF TERMS

"The Association" means the Wimmera Netball Association and all registered members of affiliated clubs.

"The Committee" means the Committee of Management of the Association.

"The Committee of Management" the committee shall consist of the executive of the association and two delegates from each member club, each of whom shall be nominated by their respective clubs in each year.

"Club" includes all affiliated clubs.

"Club delegate" refers to a person aged 18 years or over appointed by a member club to represent that club pursuant to the constitution and by-laws of the association.

"Constitution" means the constitution of the Wimmera Netball Association. It may otherwise be referred to as the rules of incorporation. If an incorporated association does not have its own constitution, the model rules will apply.

"By-laws" are additional rules which apply to members which generally deal with internal and administrative matters. The by-laws are made under the constitution. Accordingly, the by-laws are subordinate to the constitution and must not be inconsistent with the constitution. The association shall have a clause in the constitution that provides the power to the association to make by-laws.

"Executive" shall consist of president, vice-president, secretary and treasurer.

"The game" – Any game played between two member clubs and played in accordance with the current official rules of All Australia Netball Association (Ltd.) incorporating the playing rules of the International Federation of Netball.

"Round" is a scheduled series of games as allocated by Wimmera Netball Association in conjunction with the Wimmera Football League and published in the official draw. A round may consist of games played any day of the week and may be split over two or more days. Each entire weekend of the finals series constitutes a round.

"Team officials" – coaches, team manager, primary care person, and up to two other persons

"WNA" – means Wimmera Netball Association

"Junior Player" – means any player eligible to play in 13 and Under, 15 and Under and 17 and Under competitions.

"Senior Player" – means a player deemed ineligible by age to play in a junior grade.

1. AFFILIATION

1.1 The association shall affiliate with Netball Victoria.

Each member club shall pay the affiliation fee to join the Wimmera Netball Association by the first game of the current season. The amount due is decided at the Annual General Meeting. A club cannot take the court until the Affiliation Fee is paid.

Penalty: *Failure to affiliate with the Wimmera Netball Association shall incur loss of four premiership points per term and a fine of \$500. If the fine and affiliation fee are not paid prior to the commencement of the next round after being notified in writing by the Wimmera Netball Association secretary, the offending club must not participate in any matches until such fine has been paid.*

The offending team cannot submit a scoresheet to enable qualification of players however the non-offending team may submit a scoresheet to the Wimmera Netball Association secretary to enable qualification of players. (refer to by-law 11, Premiership points, percentages and forfeits). The non-offending team must lodge a scoresheet in the usual manner.

2. CLUBS

2.1 Member clubs of the Wimmera Netball Association comprise:

- Ararat
- Dimboola
- Horsham
- Horsham Saints
- Minyip-Murtoa
- Nhill
- Stawell
- Warrack Eagles

2.2 To compete in the association's competitions, the official entry form must be completed and returned by the due date, refer Appendix 3, WNA forms.

2.3 All clubs shall receive an information kit at the first meeting of the calendar year, which shall include:

- i. Due date and amount of all fees and levies that are to be paid for the season, including registration fees, court fees, Netball Victoria fees and any other fees that may be deemed necessary for that season
- ii. Copy of the association constitution and by-laws
- iii. Information regarding any meetings or other requirements of the association
- iv. Association calendars
- v. Codes of conduct
- vi. Netball Victoria CyberSafety Policy
- vii. Netball Australia Member Protection Policy
- viii. All other items listed in Appendix 3

2.4 All clubs shall return the forms provided in their information kit no less than two weeks prior to second meeting of the calendar year.

Penalty: *All information must be returned by the due date of the offending club will incur a fine of \$100. If the fine is not paid within seven days of being notified in writing by the association secretary, the offending club must not participate in match play until such fine has been paid. If a club participates in match play win, lose or draw, four premiership points will be deducted from each team from the offending club, for each match played until the fine is paid.*

3. RISK MANAGEMENT

3.1 Emergency procedure

- (a) An emergency procedure plan is to be displayed at the home bench and in the first aid kit. Emergency phone numbers are to be displayed by each club at each playing facility. This information must include:
 - i. (000) Fire, ambulance, police
 - ii. Hospital phone number
 - iii. Playing venue address

Penalty: *\$200 fine per club that does not display the details prior to round one of the home and away season. If the fine is not paid within seven days of being notified in writing by the association secretary, the offending club must not participate in match play until such fine has been paid. If a club participates in match play win, lose or draw, four premiership points will be deducted from each team from the offending club, for each match played until the fine is paid.*

3.2 Blood kit

The Home Club is required to have a Blood Kit available on their bench. The Blood Kit is to contain a Bucket, Antiseptic Spray, Gloves, Tissues, Baby Wipes, Garbage Bags, Chux (or other) Cleaning Cloths, water and a Spare Match Ball.

Penalty: *\$100 fine per team per club that does not have a blood kit available during the match. If the fine is not paid within seven days of being notified in writing by the association secretary, the offending club must not participate in match play until such fine has been paid. If a club participates in match play, regardless of whether the team wins, loses or draws, four premiership points will be deducted from each team from the offending club for each match played until the fine is paid.*

3.3 Weather

- (a) If the weather is unsuitable for play, the captains and coaches are to confer to make a decision whether play should begin. Points are to be awarded as for a draw if they mutually agree not to play. If one team wishes to play but the other does not, the game will be awarded to the team willing to play, as a forfeit – refer by-laws 11.2 Premiership points, percentages and forfeits and 12. Scoresheets for player qualifications. Once play has begun, the umpires are the controlling persons. It is then their decision if conditions are suitable or not and if a decision is made not to play, points are to be awarded as for a draw.
- (b) Weather during finals
 - i. If the weather is unsuitable for play, the captains and coaches and the Wimmera Netball Association executive are to confer to make a decision as to whether play should begin. If it is mutually agreed between all parties that play should not commence, the game or games must be rescheduled within three days at a mutually convenient time and location. If the opposing teams cannot agree on the time or location, the executive will make the final decision as to the time and location that suits the majority of players.
 - ii. If it is mutually agreed to start a game, once play has begun, the umpires are the controlling persons and will make any further decisions as to the suitability of the weather.
 - iii. If play is stopped by the umpires due to weather conditions before half time, the game is abandoned and must be rescheduled as above 3.3 (a)
 - iv. If play is stopped by the umpires due to weather conditions after half time, the game is considered completed, and the scores will stand at the time the umpires cease play.

Any dispute arising from rescheduling of games will be dealt with according to the protest procedures outlined in the constitution.

3.5 Injury register

- (a) All clubs are responsible for recording all injuries on the injury reporting sheets provided. (See appendix 3)
- (b) The Primary Care Person for an association representative team is responsible for recording all injuries on the injury reporting sheets provided. (See appendix 3)

3.6 Game Day Checklist

- (a) A game day checklist must be completed prior to all association competitions, tournaments, games, programs and training and forms to be held for 7 years.
- (b) Any hazards identified will be:
 - i. Documented
 - ii. Rectified if possible
 - iii. Reported to the appropriate agency (local council, reserve committee) if major repair is required

3.7 Pregnancy

Please refer to Netball Australia Member Protection Policy.

4. MANAGEMENT

- 4.1 The executive positions will be held on an annual basis rotating from each member club as per the schedule listed:

- Ararat
- Warrack Eagles
- Horsham
- Nhill
- Stawell
- Dimboola
- Minyip-Murtoa
- Horsham Saints

- 4.2 A member of the executive or an experienced Wimmera Netball Association member will represent the Wimmera Netball Association on the Wimmera Football League Commission.

- 4.3 The position of **Umpire's co-ordinator** (see appendix 4) will be held on an annual basis rotating from each member club as per the schedule listed in 4.1 above.

- 4.4 The position of **Coaches co-ordinator** (see appendix 4) will be held on an annual basis rotating from each member club as per the executive schedule list with the position to be held by the club immediately prior to the events co-ordinator year.

- 4.5 The position of **Events co-ordinator** (see appendix 4) will be held on an annual basis rotated from each member club as per the executive schedule list with the position to be held by the club immediately prior to their executive year.

- 4.6 The association shall appoint a **Publicity officer** (see appendix 4).

- 4.7 The association shall appoint a **Talent scout** (see appendix 4).

- 4.8 Each club shall appoint delegates as per the constitution.

- 4.9 All reasonable expenses incurred by the executive and co-ordinators to be paid for by the association upon presentation of receipts or expenses incurred.

5. MEETINGS

- 5.1 All Wimmera Netball Association meetings are to be held in Horsham at a suitable venue.
- 5.2 Two club delegates must be in attendance for the duration of the meeting. Non attendance at delegates meeting and the Annual General Meeting will incur a fine of \$100. If the fine is not paid within seven days of being notified in writing by the association secretary, those clubs offending must not participate in match play until such fines have been paid. If clubs participate in match play, regardless of whether they win, lose or draw, four premiership points will be deducted from each team from the offending club for each match played until the fine is paid.
- 5.3 Only items listed on the agenda for any given meeting may be discussed at that meeting. Any other items brought up in the course of a meeting to be listed as agenda items for the next scheduled meeting.
- 5.4 All Wimmera Netball Association meetings will finish no later than 9.30pm on any night. Any items not discussed within this time frame will be adjourned to the next scheduled meeting.
- 5.5 The association shall be bound by the Wimmera Netball Association Constitution.

6. CORRESPONDENCE

- 6.1 All correspondence must be in writing from the club secretary or authorised club representative to the association secretary.
- 6.2 All correspondence from the association will be addressed to the club secretary or authorised club representative.

7. QUALIFICATION OF PLAYERS

THE GAME – Any game played between two member clubs will be played in accordance with the current official rules of All Australia Netball Association (Ltd.) incorporating the playing rules of the International Federation of Netball.

INCLUSIVE ENVIRONMENTS - The association actively support the participation of all groups and populations including; girls, boys, women, aged, indigenous, all abilities and culturally and linguistically diverse.

The Wimmera Netball Association will keep a player register for all WNA players who have taken the court for their respective club teams.

- 7.1 (a) Each club may field seven teams, to be known as:
 - A Grade
 - B Grade
 - C Grade
 - 17 and Under
 - 15 and Under A
 - 15 and Under B
 - 13 and Under
- (b) Participant age is determined as at December 31st of that year.
Minimum age requirements are:
 - i. A, B or C grades – 15 years or 14 years with written parental/legal guardian consent (see Appendix 3 for consent form)
 - ii. 17 and Under – 14 years
 - iii. 15 and Under, A and B – 12 years
 - iv. 13 and Under – 10 years

- (c) (i) Unless special dispensation has been granted at a delegates meeting, all clubs must field an A Grade team before being eligible to field a B Grade team. All clubs must field an A Grade and B Grade team before being eligible to field a C Grade team. This is applicable every week throughout the playing season.
- (ii) Unless special dispensation has been granted at a delegates meeting, all clubs must field a 15 and Under A team before being eligible to field a 15 and Under B Team. This is applicable every week throughout the playing season.
- (d) A club may select any female it deems fit to play in senior teams, in accordance with minimum age requirements.
- (e) In the 13 and Under competition, boys aged 11 and under may participate unrestricted.
- (f) 17 and Under, 15 and Under A, 15 and Under B and 13 and Under must consist of players who are 17 and Under, 15 and Under and 13 and Under respectively, for the entire year of which the season is a part.
- (g) A 17 and Under game is considered to be a higher junior game for a 15 and Under A, a 15 and Under B and a 13 and Under player.
- (h) A 15 and Under A game is considered to be a higher junior game for a 15 and Under B and 13 and Under player.
- (i) A 15 and Under A and B game is considered to be a higher junior game for a 13 and Under player.
- (j) A player cannot revert back to a lower junior grade once they have played seven games in a higher junior grade.
- (k) No senior player may drop back to B Grade after playing seven games in A Grade in the home and away season. No senior player may drop back to C Grade after playing seven games in a higher grade in the home and away season.
- (l) Junior players may play their grade and any combination of A Grade, B Grade or C Grade for the entire season, including finals. Any junior player may play a maximum of two games per round.
- (m) To be eligible to play in any final, players must have played three matches with the team and have played four matches with that club, in that season.
- (n) Senior players cannot play two games in the one round.

Penalty: *If any club commits a breach of any of the by-laws contained in Clause 7.1 the offending team shall be treated as if the match has been lost, regardless of the actual score result. The offending team shall lose four premiership points. The non-offending team shall accordingly be awarded the four premiership points and receive percentage according to by-law 11, premiership points and percentage. The offending player will not be recorded as having played in the second game and therefore becomes ineligible for any award/voting for that game.*

The offending team will incur a fine of \$100. If the fine is not paid within seven days of being notified in writing by the association secretary, the offending club must not participate in match play until such fine has been paid. If a club participates in match play win, lose or draw, four premiership points will be deducted from each team from the offending club, for each match played until the fine is paid.

- 7.2 Forfeiting teams cannot submit a scoresheet to enable qualification of players, however, the team who is receiving the forfeit, may submit a scoresheet to the Wimmera Netball Association score secretary to enable qualification of players (refer to by-law 11, premiership points, percentages and forfeits, and by-law 12, scoresheets).

8. CLEARANCES

- 8.1 (a) A clearance is required if a player wishes to transfer to another Wimmera Netball Association club during the current season. Such clearance cannot be refused if clauses 8.1 (b) (c) and (d) have been satisfied.
- (a) No player will be granted more than one clearance per season.
- (c) A clearance will not be granted after the ninth round of matches.
- (d) Players who owe outstanding playing fees or are in possession of club property (uniform, equipment) will not be granted a clearance.
- (e) A player must have received notification in writing from the association before playing for a new club.

Penalty: *A player who has taken the court without a valid clearance shall be deemed to be an unregistered player and penalty relating to 9.2(c) shall apply.*

- (f) The player must complete all details on the top section of the clearance form and send to the Wimmera Netball Association secretary (refer to Appendix 6)
- (g) The Wimmera Netball Association secretary is to forward the clearance request to the existing club for approval within two days of receipt of the clearance form.
- (h) The existing club has seven days to complete the clearance or Wimmera Netball Association will automatically clear the player to the new club.
- (i) If the club refuses to clear the player Wimmera Netball Association will write to the player advising the reason why and forward a copy to both clubs. Any dispute arising from clearance restrictions will be dealt with according to the protest procedures outlined in the constitution.
- (j) The existing club are to advise Wimmera Netball Association when clearance is approved.
- (k) The player will then receive a letter advising that the clearance has been approved and copy is forwarded to both clubs.
- 8.2 At the end of the season, all players are free to transfer to another club for the next season without any necessity to obtain a clearance.

9. PLAYER REGISTRATION

- 9.1 (a) All players must register with the Wimmera Netball Association.
- (b) All players must register with Netball Victoria.
- 9.2 (a) Each club shall register seven players per team at least two weeks prior to the commencement of the season. In the event of clubs being unable to nominate the said seven players they must apply to the executive for special dispensation at least two weeks prior to the commencement of the season.

Penalty: *The offending Clubs who fail to do this will incur a fine of \$250. If the fine is not paid within seven days of being notified in writing by the association secretary, the offending club must not participate in match play until such fine has been paid.*

- (b) For insurance purposes new players requiring Netball Victoria registration must notify the Wimmera Netball Association Secretary by 5pm on the day prior to the weekend's scheduled round. Payment must accompany the scoresheet.

- (c) If the player already has Netball Victoria registration, to be registered with the Wimmera Netball Association, the name and Netball Victoria registration number need only accompany the scoresheet of the first match the player participates in. In the event that the registration number has not been received then the association who the player has registered with needs to be supplied.

Penalty: *Clubs who play an unregistered player/s are to pay the registration fee/s and be fined \$100 per team per game the player/s participate in. The offending team shall be treated as if the match has been lost, regardless of the actual score result. The offending team shall lose four premiership points. The non-offending team shall accordingly be awarded the four premiership points and receive percentage according to by-law 11, premiership points, percentages and forfeits. The offending player will not be recorded as having played in the game and therefore becomes ineligible for any award/voting for that game.*

If the fine is not paid within seven days of being notified in writing by the association secretary, the offending club must not participate in match play until such fine has been paid. If a club participates in match play win, lose or draw, four premiership points will be deducted from each team from the offending club, for each match played until the fine is paid.

10. MATCHES

10.1 Starting times – home and away matches:

- 13 and Under 9am
- 15 and Under A 10am
- 17 and Under 11am
- C Grade 12.15pm
- B Grade 1.15pm
- A Grade 2.30pm

10.2 Late arrivals: If the game is not started within ten minutes of the scheduled starting time due to late arrival of one of the teams, the game will be awarded to the non-offending team who shall receive the same benefits as if the game were a forfeit. The non-offending team shall accordingly be awarded the four premiership points and receive percentage according to by-law 11, premiership points, percentages and forfeits. Forfeiting teams cannot submit a scoresheet to enable qualification of players, however, the team who is receiving the forfeit may submit a scoresheet to the Wimmera Netball Association score secretary to enable qualification of players.

10.3 Duration of games:

The length of quarters shall be:

- 13 and Under 12 minutes
- 15 and Under B 12 minutes
- 15 and Under A 12 minutes
- 17 and Under 15 minutes
- A Grade 15 minutes
- B Grade 15 minutes
- C Grade 12 minutes

Quarter and three-quarter-time breaks to be two minutes with four minutes at half-time for games with twelve-minute quarters. Quarter and three-quarter-time breaks to be three minutes with five minutes at half-time for games with fifteen-minute quarters. A stoppage for injury or illness will be in accordance with the official rules of Netball Australia.

10.4 Match Ball. Prior to the start of play, the Home Club shall provide one supplied match netball to the umpires. The umpires will deem the ball fit for use. If the ball is deemed unfit, the Home Club will supply another match ball for use.

10.5 Change of match. The times, date and venue of a match between two teams may be changed and played within a fortnight prior to the scheduled playing day by mutual agreement between the two clubs. If an agreement cannot be met between both teams,

it is to be played as scheduled in the draw. In the event that players are representing Wimmera Netball Association all efforts must be made to accommodate a change in time and venue for a match. The home club must notify the executive of any changes to match times.

11. PREMIERSHIP POINTS, PERCENTAGE& FORFEITS

11.1 Points are awarded as follows:

- Win – 4 points
- Loss – 0 points
- Draw – 2 points
- Bye – 4 points

11.2 A set percentage of 30 goals to 1 as well as the four points will be awarded to the team who has won a forfeit game, provided they submit a scoresheet with their team.

11.3 Forfeiting teams cannot submit a scoresheet to enable qualification of players, however, the team who is receiving the forfeit, may submit a scoresheet to the Wimmera Netball Association score secretary to enable qualification of players.

11.4 Clubs must notify an opposing team at least 24 hours in advance if they intend to forfeit a game.

11.5 Mercy Rule: 13 & Under 2017

The Mercy Rule to be applied, in regular Home and Away matches, when a lead of 30 occurs where team changes can be made to allow fair and equal participation amongst and between both teams. -Scoring will cease and play continues as normal -Teams will be allowed to make changes, to allow for fair and equal participation amongst and between both teams at the mutual discretion of the two coaches. -That points and percentage be applied and League votes completed as per normal Home and Away scheduled games

Penalty: *Failure to notify the opposing team with adequate notice will incur a fine of \$100 and loss of four premiership points. If the fine is not paid within seven days of being notified in writing by the association secretary, the offending club must not participate in match play until such fine has been paid. If a club participates in match play win, lose or draw, four premiership points will be deducted from each team from the offending club, for each match played until the fine is paid.*

12. SCORESHEETS

12.1 Each team is to provide one official scorer for each match, who will be responsible for accurately recording the score (in accordance with the official rules of Netball Australia).

12.2 Home teams are responsible for lodgement of scoresheets and match results.

- (a) All match results must be transferred to the nominated person within 45 minutes of the completion of the last game of netball on the day the match is played (refer to by-law 13 –Game Day Management for additional scoresheet information).
- (b) Clubs must make every reasonable effort to ensure that all scoresheets and best and fairest votes are received by the Wimmera Netball Association score secretary no later than Monday following the game. If the Monday following a match is a public holiday, envelopes containing the scoresheets must be received by the Tuesday.

Penalty: *\$100 per home club. If the fine is not paid within seven days of being notified in writing by the association secretary, the offending club must not participate in match play until such fine has been paid. If a club participates in match play win, lose or draw, four premiership points will be deducted from each team from the offending Club, for each match played until the fine is paid.*

13. GAME DAY MANAGEMENT

The association adheres by the rules as stated in Netball Australia's Official Rule Book, as well as Netball Victoria's regulations.

13.1 Scorers

- (a) The home club is to supply three time clocks and a scorebook. The away club must supply a scorebook.
- (b) Scorers are to sit together and check after each goal is scored.
- (c) Clear, straight vertical lines to be used for each goal scored.
- (d) Centre passes to be recorded.
- (e) Record any suspensions and/or ordering off which may occur on the reverse of the scoresheet.
- (f) The official scoresheet of the home club is to have 'home team' written clearly on it to differentiate between the two scoresheets submitted.
- (g) In the event of a dispute the home book shall be the official book.

13.2 Scorebooks

- (a) The association will supply each club a scorebook for each grade prior to the commencement of each season
- (b) The scoresheet will list the given name and surname of all players, and their positions, intending to take the court, prior to the commencement of play. These details are to be recorded in Club scorebooks (should be completed) by team officials and handed to the official table fifteen minutes prior to the commencement of the game. This scoresheet shall also indicate the positions played each quarter and the match score.
- (c) At the conclusion of the game, to indicate their satisfaction that the information on the official scoresheet (home team) is correct, the official scoresheet is to be signed by the captains of both competing teams, the officiating umpires and the scorers. The first named team must return scoresheets to the Wimmera Netball Association score secretary.
- (d) The team manager/coach shall notify the score bench with any positional changes, on the provided optional team changes list form, prior to the commencement of each quarter, refer appendix 3.

13.3 Timekeepers

- (a) The home club is to supply a timekeeper for every grade. It is up to the timekeeper to indicate to the umpire that time has expired at the end of each quarter by sounding the air horn from the score table.
- (b) The time keeper is to notify the umpires when there are 30 seconds and ten seconds remaining prior to the start of the games and the end of an interval or a stoppage

13.4 Umpires

- (a) Both teams are to supply one umpire. If not, then the opposing team may agree to help out. Umpires shall wear appropriate clothing and shall not commence umpiring a game unless wearing such clothing, including a white top; no club colours shall be visible. It is recommended that all umpires have at minimum completed the online theory exam and completed the online Introduction to Umpiring workshop.

Penalty: *Failure for a team to supply an umpire within ten minutes of the scheduled starting time will result in a forfeit by the offending team. A set percentage of 30 goals to 1 as well as the four points will be awarded to the team who has won a forfeit game, provided they submit a scoresheet with their team (refer by-laws and 11.2 and 12).*

Penalty: *Failure to supply an umpire within ten minutes of the scheduled starting time will also incur a fine of \$100 and loss of four premiership points. If the fine is not paid within seven days of being notified in writing by the association secretary, the offending club must not participate in match play until such fine has been paid. If a club participates in match play win, lose or draw, four premiership points will be deducted from each team from the offending club, for each match played until the fine is paid.*

- (b) Once two umpires have begun to umpire a match, these two umpires must complete the umpiring. No change of umpires throughout the match shall take place, unless an umpire is injured or becomes ill during the match.
- (c) Wimmera Netball Association is to supply official voting cards for best and fairest votes. Both umpires to confer and fill in vote cards. Both umpires must sign the vote card for them to be valid.
- (d) The Netball Victoria online theory exam shall be sat by May 31 each year. A minimum of two people from each club are required to have completed this exam each year. Each club must provide completed certificates to the Wimmera Netball Association umpires co-ordinator by June 7 of each year.

Penalty: *\$100 fine per person per club who does not sit the exam. If the fine is not paid within seven days of being notified in writing by the association secretary, the offending club must not participate in match play until such fine has been paid. If a club participates in match play win, lose or draw, four premiership points will be deducted from each team from the offending club, for each match played until the fine is paid.*

14. TEAM OFFICIALS

The team officials shall consist of:

14.1 Coaches

- (a) It is recommended that all coaches must have a minimum of a foundation coaches level coaching accreditation.
- (b) All coaches working with players under 18 years of age are required to have a current Working With Children Check.
- (c) All Coaches to hold a current Netball Australia Registration

14.2 Team managers

- (a) Only one team manager will be permitted on the bench for each team on game day.
- (b) All team managers are required to have a current Working With Children Check.

14.3 Primary Care Person

- (a) This person must have a minimum of a Level 1 First Aid accredited training.
- (b) This person must wear the association supplied vest.
- (c) All Primary Care Persons to have a current Working With Children Check.

15. BEST AND FAIREST

- 15.1 For individual best and fairest awards, three players are to be chosen. They are to given 3, 2 and 1 votes respectively.
- 15.2 Both umpires are to sign the association best and fairest vote card or they become invalid.
- 15.3 Wimmera Netball Association best and fairest votes will only be valid on official Wimmera Netball Association vote cards. If the home club is unable to provide the official Wimmera Netball Association vote cards, only votes for visiting team players will be accepted.

16. UNIFORMS

- 16.1 Wimmera Netball Association must approve all registered uniforms and sponsorship logos. Each club may only register one playing uniform inclusive of a maximum of two sponsorship logos each year.
- 16.2 Any Wimmera Netball Association sponsorship deal logo will automatically form part of the registered uniform for that grade or grades, for the duration of the sponsorship deal. Any such sponsorship deals negotiated by the Wimmera Netball Association will include the provision of an adequate number of removable logos for all grade/s concerned.
- 16.3 A player may wear or carry on her during a match, any trademark not exceeding 64 square centimetres (any dimension combination eg. 8cm x 8cm) and the sponsor's name and/or logo may only appear twice on the playing uniform.
- 16.4 Identification of the clothing manufacturer on players and team officials clothing may appear a maximum of twice on each article of the playing uniform. The maximum area not to exceed 16 square centimetres.
- 16.5 Each club shall register its playing uniform with the Wimmera Netball Association at least one month prior to the commencement of the season. Refer to appendix 3, club uniform.
- 16.6 Clubs and teams must notify the association in writing of any proposed changes to their uniform.
 - (a) The association must approve all club and team uniform colours and designs.
 - (b) All players must wear their club or team nominated uniform including positional bibs and any sports brief or shorts.
 - (c) Shorts must not be longer than the skirt or dress.
 - (d) No jewellery or body piercing may be worn. A wedding ring is accepted if taped.
 - (e) No variations to club uniforms are acceptable except on the grounds of medical condition upon receipt of a doctor's certificate signed by a qualified medical practitioner, or religious and cultural reasons upon approval by the committee of management in writing.
- 16.7 If club socks are not registered as uniform, the socks worn are to be predominately white.
- 16.8 All players must be in full uniform by round one of the playing season unless prior approval has been granted by Wimmera Netball Association.

Penalty: *\$100 per club. If the fine is not paid within seven days of being notified in writing by the association secretary, the offending club must not participate in match play until such fine has been paid. If a club participates in match play win, lose or draw, four premierships points will be deducted from each team from the offending club, for each match played until the fine is paid.*

17. FINALS

- 17.1 The top five teams in each grade at the end of the home and away season will constitute the final five.
- 17.2 Wimmera Netball Association finals shall be played on courts which meet Netball Victoria standards.
- 17.3 All Wimmera Netball Association home and away matches and finals shall follow the Wimmera Football League venues, if the courts are deemed to be safe by Netball Victoria safety standards. Should the Wimmera Football League decide to use a venue with netball courts that don't meet the safety standards of Netball Victoria, the executive reserves the right to schedule such games at another location where all safety standards are met.
- 17.4 Teams found playing an ineligible player during finals will be considered to have lost that match.
- 17.5 Medallions and perpetual trophies:
- (a) Are to be presented to the premiership and runner up teams at the conclusion of their game on grand final day.
 - (b) The Wimmera Netball Association is to purchase twelve premiership and twelve runner-up medallions for each grade in the finals.
 - (c) All perpetual trophies are to be returned to the Wimmera Netball Association executive prior to the start of finals. They are to be returned in the same condition as they are received. If damaged during the time of reign, they are to be fixed and paid by the club holding the trophy. The Executive will arrange an invoice to the club for repairs.
 - (d) On grand final day, a loudspeaker system is to be used to introduce players and umpires.
- 17.6 Starting times:
- (a)

| | |
|----------------|---------|
| 13 and Under | 9am |
| 15 and Under A | 10.10am |
| 17 and Under | 11.20am |
| C Grade | 12.30pm |
| B Grade | 1.45pm |
| A Grade | 3.00pm |
 - (b) In the event of a scheduled Wimmera Football League night final, the executive in consultation with all clubs will agree on starting match times.
- 17.7 Host club
- The executive committee will nominate who will be the host club for any given final. Host clubs are to provide lunch and afternoon tea for all officials and umpires involved in that final. Host clubs are also to provide a prominent scoreboard and scoreboard attendant for each game.
- 17.8 Drawn finals
- To resolve a drawn game:
- (a) Procedure for extra time in 17 & Under, B Grade and A Grade, where a winner is required: (i) There shall be a two (2) minute interval at the end of full time; (ii) Extra time shall consist of two (2) halves of seven (7) minutes each, with an interval of one (1) minute at half - time. Teams shall change ends at half - time. The Centre Pass is taken by the team entitled to the next Centre Pass; (iii) During both of these intervals, substitutions and/ or team changes may be made. During extra time, normal injury or illness procedures shall apply (refer Rule 9.3.1).
 - (b) Procedure for extra time in 13 & Under, 15 & Under A, 15 & Under B and C Grade where a winner is required for: (i) There shall be a two (2) minute interval at the

end of full time; (ii) Extra time shall consist of two (2) halves of five (5) minutes each, with an interval of one (1) minute at half - time. Teams shall change ends at half - time. The Centre Pass is taken by the team entitled to the next Centre Pass; (iii) During both of these intervals, substitutions and/ or team changes may be made. During extra time, normal injury or illness procedures shall apply (refer Rule 9.3.1).

- (c) If the game is still drawn at the end of the second half, play will continue without a break until one team has a two-goal advantage.

17.9 Match balls

Seven new balls are to be purchased each year for finals, one for each grade. At the completion of the finals, the balls are to be given to the club holding Wimmera Netball Association office for that year.

17.10 Provision of finals umpires

The appointed umpires co-ordinator is responsible for obtaining badged umpires for all finals. Umpires for preliminary and grand final must hold an A or B Grade badge to umpire any game. Umpires for the elimination final, qualifying final and the semi-finals, A and B grade game must have a minimum B Grade badge. Umpires for the elimination final, qualifying final and the semi-finals for C Grade and junior grades must have a minimum C Grade badge. All umpires for every final must be neutral and have had no affiliation with any Wimmera Netball Association club for the duration of the current playing season. In the event of late notice umpire withdrawals, unavailability, injury or illness to an umpire, the Executive reserves the right to appoint any umpire they deem appropriate to umpire a final.

17.11 Scorers

- (a) Each club participating in a finals game will provide a scorer and a scorebook. The Wimmera Netball Association will also provide an official scorer. The three scorers will sit together in a designated area. In the event of a dispute the Wimmera Netball Association scorebook is the official scorebook.

Penalty: *Any club failing to provide the necessary scorer shall be fined \$100 per game the scorer is not provided.*

- (b) Scorers must use clear straight vertical lines.
- (c) The Wimmera Netball Association official scorebook shall be retained by the Wimmera Netball Association secretary.

17.12 Timekeepers

The Wimmera Netball Association executive will provide a timekeeper for each final with assistance from the host club if required. The timekeeper will be independent to the teams competing in the match.

18. TROPHIES

- 18.1 Votes are to be counted and checked prior to the presentation function by the executive committee, including any electronic presentation ensuring confidentiality is adhered to during this counting process.

18.2 Trophies will be given to each grade for:

- (a) Best and fairest player (the player or players who poll the most votes).
- (b) Runner-up best and fairest player (the player or players who poll the second-most votes).
- (c) Third best and fairest (the player who polls the third-most votes)

(d) There will be no countbacks for any trophy.

18.3 A best under 21 player trophy will be awarded to an A Grade player under 21 years of age who polls the most votes.

19. PRESENTATION FUNCTION

The presentation function/s are to be hosted with WFL at a suitable venue each year. The senior netball will be presented at the Toohey/Hatcher Presentation Night. The junior netball will be presented at a separate function.

20. LIFE MEMBERS

The committee of management shall have the power to elect life members in any calendar year. Such membership is awarded to an individual who has rendered outstanding service to the Wimmera Netball Association.

Once nomination/s have been received, the association secretary shall discreetly forward such nomination/s to all clubs for their consideration no later than July 15. A confidential reply in writing is required for each nomination and is to be forwarded to the association secretary no later than the next working day following the last home and away rounds. Life members shall be elected by a majority vote from all clubs.

It is the responsibility of the association executive to actively follow up and enforce.

Penalty: Failure to reply to the association secretary by the above said dates will incur a fine of \$250. If the fine is not paid within seven (7) days of being notified in writing by the association secretary, the offending club must not participate in any match play, including finals, until such time as the fine is paid.

Guidelines for nominating or voting on alifemembership application:

- Nominee must have 10 years of Wimmera Netball Association involvement as an association office bearer, co-ordinator, delegate, coach or umpire.
- Nominee must have made a significant contribution to the Wimmera Netball Association.

Please note: the above are guidelines only and each nomination for life membership is to be judged on its individual merit.

21. 200 CLUB

21.1 To achieve the 200 games a player may participate in either Wimmera netball Association home and away matches and finals and Wimmera Netball Association representative team matches.

21.2 The Wimmera Netball Association secretary shall keep a tally of all A Grade home and away games and representative games for each participating club/player.

21.3 Clubs that have records indicating a member has played 200 A Grade Wimmera Netball games shall notify in writing the Wimmera Netball Association secretary. The Wimmera Netball Association secretary will verify this achievement and forward the details to the Wimmera Football League 200 Club management committee.

21.4 Members to be inducted will be invited to the 200 Club luncheon on grand final day or the Heather Hatcher presentation evening.

22. ACCOUNTS

All accounts are to be paid by cheque with the signatures of two members of the executive as required by Section 26(c) of Wimmera Netball Association Constitution.

23. SELECTION OF REPRESENTATIVE TEAMS

23.1 Junior teams

- (a) The Events co-ordinator will organise the representative team selection trials in conjunction with the talent scout.
- (b) Notice of selection day or night will be forwarded to all clubs three weeks prior to selections taking place.
- (c) All junior players are to submit a player registration form on or before the specified cut off date as stated on the registration form.
- (d) Team selection will be made by at least two selectors and the team coach.
- (e) Each club must send one selector and one umpire to the representative try-outs.
- (f) All players attending selection trials are to wear a plain white t-shirt and black or navy shorts.
- (g) Players shall be notified in writing of the team in which they have been selected within 14 days of the selection trials. Clubs shall be notified, in writing, of which club players were selected within 14 days of selection trials.
- (h) The selection panel's decision is final.
- (i) All coaches appointed to coach representative teams must have a minimum Development Coaching Accreditation and have a current Working With Children Check.
- (j) All team managers and primary care personnel in charge of junior representative teams must submit a current Working With Children's Check on appointment to representative teams.
- (k) Clubs are able to nominate up to a maximum of 4 players per grade.

23.2 Senior teams

- (a) The senior coach of the Wimmera Netball Association team will invite expressions of interest from senior players willing to represent the Wimmera Netball Association in the current year. If insufficient expressions of interest are received, the decision to proceed shall be at the discretion of the Wimmera Netball Association executive committee and senior coach. All effort shall be made to secure a senior representative team.
- (b) Three independent selectors will be called up at the discretion of the representative team senior coach and the Wimmera Netball Association executive committee.
- (c) Clubs are able to nominate up to a maximum of 4 players per grade.

Penalty: *Clubs who fail to send a selector and umpire will incur a fine of \$100 for each non-attendance.*

24. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE

Where this by-law is silent, a decision can be made that ensures the integrity of the association is maintained at all times.

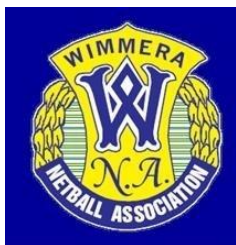
The committee may, in using its reasonable discretion, in exceptional or extenuating circumstances, alter, vary or waive the requirements set out in these bylaws relating to the association.

25. INDEMNITY

Except where provided or required by law and such cannot be excluded, the association and its respective directors, officers, members, servants or agents are absolved from all liability however arising from injury or damage, however caused, arising whilst participating as a member.

26. REVIEW OF BY-LAWS

The Wimmera Netball Association shall review the by-laws in its entirety three years from the date of adoption.



Wimmera Netball Association

Incorporation Number A0002458W

PO Box 1455, Horsham Vic 3402

PH: 03 5381 0134

E: wimmerana@aflwm.com.au

Appendix 1 – NOMINATION FORM

★ WIMMERA NETBALL ASSOCIATION ★

NOMINATION FORM

I wish to nominate: _____
(Print Name)

of _____
(Print Name of Club)

for the position of: _____

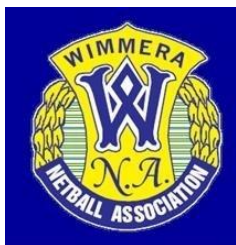
Signed: * _____ Print name: _____

Seconded: * _____ Print name: _____

Acceptance of Nomination: _____

* NB: The nominator and seconder must be members of Wimmera Netball Association

Nominations are to be returned to:
The Secretary, Wimmera Netball Association
not less than seven (7) days prior to the date fixed for the
Annual General Meeting



Wimmera Netball Association

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Appendix 2: APPOINTMENT FORM – DELEGATES AND PROXY DELEGATES

★ WIMMERA NETBALL ASSOCIATION ★

APPOINTMENT FORM DELEGATES AND PROXY DELEGATES

Name of Club: _____
(Print Name)

Delegates:

| | Name | Address | Telephone Number |
|----|------|---------|------------------|
| 1. | | | |
| 2. | | | |

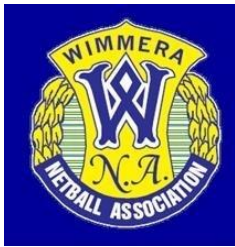
Proxy Delegates:

| | Name | Address | Telephone Number |
|----|------|---------|------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |

Signed: _____
(on behalf of Club)

NB: Delegates and Proxy Delegates must be aged 18 years or over and be financial members of their Club

**This form listing Delegates and Proxy Delegates is to be returned
to:
The Secretary, Wimmera Netball Association
prior to or at the Annual General Meeting**



Wimmera Netball Association

Incorporation Number A0002458W

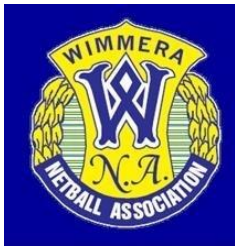
PO Box 1455, Horsham Vic 3402

PH: 03 5381 0134

E: wimmerana@aflwm.com.au

Appendix 3: WNA FORMS

- ☐ Executive nomination form
- ☐ Club coaches details
- ☐ Club delegates details
- ☐ Club executive details
- ☐ Indication of teams
- ☐ Club uniform details
- ☐ Netball Victoria facility audit
- ☐ Contents of secretary pack sheet
- ☐ Club official contact information
- ☐ WNA executive and elected positions contact information
- ☐ Player registration forms
- ☐ Match day checklist forms
- ☐ Team changes list
- ☐ Netball Victoria personal injury claim form
- ☐ Injury Reporting Sheet
- ☐ Official Entry Form
- ☐ Parental/Legal Guardian Form



Wimmera Netball Association

Incorporation Number A0002458W

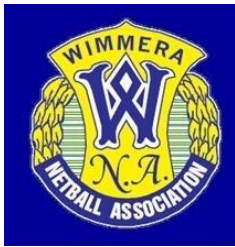
PO Box 1455, Horsham Vic 3402

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Appendix 4: POSITION DESCRIPTIONS

- 4.1 President
- 4.2 Vice - President
- 4.3 Treasurer
- 4.4 Events co-ordinator
- 4.5 Umpire co-ordinator
- 4.6 Talent scout co-ordinator
- 4.7 Publicity officer/Sponsorship
- 4.8 Score secretary
- 4.9 WFL Commission
- 4.10 Coaches Co-ordinator
- 4.11 Secretary
- 4.12 Wimmera Mallee Netball Association Delegate



Wimmera Netball Association

Incorporation Number A0002458W

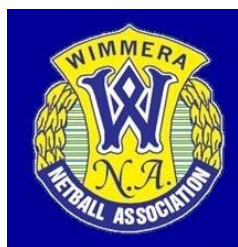
PO Box 1455, Horsham Vic 3402

PH: 03 5381 0134

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Appendix 5: NETBALL VICTORIA POLICIES

- (i) Codes of Conduct
- (ii) Netball Victoria CyberSafety Policy
- (iii) Netball Australia Member Protection Policy



Wimmera Netball Association

Incorporation Number A0002458W

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Appendix 6: CLEARANCE FORM

| WIMMERA NETBALL ASSOCIATION | | |
|--|--|------------|
| <i>CLEARANCE APPLICATION FORM</i> | | |
| Player Name: | | |
| Address: | | |
| Town: | | Post Code: |
| Netball Victoria Membership No: | | |
| Club/Team: (From) | | |
| Club/Team: (To) | | |
| Reason for Clearance Application: | | |
| Player Signature: | | Date: |

Wimmera Netball Association Use Only

| | |
|--|--|
| Date Clearance Application received from Player: | |
| Date Clearance Application sent to Club: | |

Club Procedure

| | |
|-------------------------------------|---------------------------------|
| Club Name: | |
| Clearance Decision (please circle): | <i>GRANTED / REFUSED</i> |
| Reason (if Clearance refused): | |
| Club Secretary Signature: | Date: |

Completed Clearance Form is to be returned to Wimmera Netball Association Secretary